



Birch Lake Association

Board Meeting Minutes

September 14, 2019

Board Members XX = Present						
XX	Paul Blomgren - President	XX	Tim Funkmeyer – Asst. Treasurer	XX	Steve Hanneman - Secretary	Denny Harnstrom
XX	Sue Holthaus	XX	Shirley Johnson - Treasurer	XX	Mary Knautz	Gary Krimmel
	Mark Larison		Jim Madland	XX	Betty Martin	XX Gary Martin – Vice President
	Jackie Schumacher	XX	Rick Zaske			

Call to Order: President Paul Blomgren

Secretary's Report: Steve Hanneman

The minutes from the following meetings were reviewed:

- 6/29/2019 Board Meeting Minutes - Prepared by Paul Blomgren (Acting Secretary)
- 7/27/2019 Annual Meeting Minutes – Prepared by Steve Hanneman (Secretary)
- 8/02/2019 Board Meeting Minutes – Prepared by Steve Hanneman (Secretary)

With no revisions, the minutes were submitted and approved - M/S/P Tim / Gary M.

Treasurer's Report: Shirley Johnson

- All bills are paid up to date
- There are potential upcoming buoy related expenses, especially for the lights.
Should also consider expenses for chains and blocks.
- Treasurer's Report approved – M/S/P - Betty / Rick

OLD / ONGOING BUSINESS

Membership Update:

- At 50 business memberships and 212 family memberships
- At the end of last year, there were 56 business memberships / 226 family memberships

- A couple of new businesses have been picked up
- Kevin Larson (retiring soon) and Lucette's (going out of business) did not renew
- Mann Lake contributes to the Annual Meeting but does not purchase a membership
- Active membership enrollment will be kept open though the Chainsaw Event
- Some members have not renewed their memberships – Rick will follow-up with them this fall
- A brewery is expected to open in Hackensack summer 2020 – they may be a potential advertiser

Membership Book:

- Mission Statement was reviewed and was determined to remain unchanged
- Boating laws are still up to date
- List of past presidents has been corrected
- Discussed the section regarding swimming area buoys – consensus is to leave as is
- A website link for boat decontamination stations will be added
 - Northland Dock has a decontamination station (high pressure washer) that not many people are aware of. There is a cost, however there is a process for being reimbursed by the county.
- We should consider increasing the size of the membership book. Sue will investigate pricing options including postage
- Books are currently mailed to members in envelopes to prevent damage to the books while they are in the mail
- Hackensack Chamber Visitor's Guide – the BLA's email address, PO box address and website address are in the guide. Sue will ask that the BLA Facebook page information be added.

Memorial Garden:

- A Memorial Garden Task Force will be established to help move the redesign process forward. Shirley and Betty will be Co-Chairs of the Task Force. There is an existing plan and budget.
- The plan should be altered to enhance butterfly and bird attractions
- Barb's Greenhouse pulled out of the project
- 2 families have offered to donate benches for the Memorial Garden:
 - Shirley Frederick in memory of her sister. Her nephew would like to be involved in planning. Being wheelchair accessible is a requirement.
 - In memory of Jim Chmielewski. Tim, Jim's son, would like to be involved in the planning. They have offered to fund up to \$2,500.
- Discussed engaging with potential landscapers to draw up a plan that incorporates the benches. It was agreed to start with Landsburg Landscaping in Baxter. They

have a terrific reputation and are known to do good work. Paul will make an introductory call to Landsburg to set the stage. After that, Shirley and Betty will take the lead as Co-Chairs of the Task Force.

- It's preferred to reach agreement with a landscaper by early spring 2020 before they become booked for summer 2020.
- Discussed the concept of selling personalized engraved pavers as a means to raise funds and perhaps help with making the memorial garden wheelchair accessible.
- Depending in landscaper input, discussed the concept of approaching the families who have offered to donate the 2 benches to determine if they would be interested in contributing in some other way. There is already 1 bench in the garden – adding 2 more benches could be tight since space is limited. We want to be sensitive to their wishes.

Newsletter:

- The next newsletter will be published at the end of October.
- As Co-Chairs of the Memorial Garden Task Force, Shirley and Betty will prepare an article to provide an update about memorial garden activities.
- An article about checking docks, when they are pulled out for the winter, for zebra mussels would be helpful. Gary M. will coordinate with Mark.

NEW BUSINESS

Assistant Treasurer:

- Tim Funkmeyer is being appointed as Assistant Treasurer. Tim will work with Shirley to transition into the Treasurer role. Tim will stand for election for Treasurer at the July 2020 Annual Meeting.
- The Corporate Resolutions will need to be updated to reflect this change
- The motion was unanimously approved – M/S/P – Betty / Sue

Approved Checking Account Signors:

- The Corporate Resolutions should be updated to reflect authorized check signors on the BLA checking account held at First National Bank in Hackensack. Authorized signors are:
 - Paul Blomgren – President
 - Gary Martin – Vice President
 - Shirley Johnson – Treasurer
 - Tim Funkmeyer – Assistant Treasurer
 - Steve Hanneman – Secretary
- Checks for \$200+ require Board approval.
- Checks for <\$200 can be written by authorized signors without Board approval

Chainsaw Event:

- Paul will send an email next week to Board Members seeking volunteers to staff the BLA tent Friday, Sept. 27 – Sunday, Sept. 29.
- Paul will confirm that Jim Madland can setup the tent on Friday morning, Sept. 27.
- Paul is in possession of all materials, tables and chairs
- Agreed to raffle off a \$50 Swanson's gift card

Regulations Enforcement / Infractions Reporting:

- Discussed the role the BLA should fulfill when Board Members become aware of infractions through personal observation and / or being informed by another party. Should the BLA report to governmental agencies or refer individuals to appropriate agencies?
- Paul will check with the DNR and Environmental Services to obtain their recommendations for referrals and enforcement.

Technology Task Force:

- It was agreed that creation of a Task Force to help with research of technology related opportunities would be prudent. Paul will serve as Chair of the Technology Task Force.
- Is there an opportunity to implement an on-line BLA Member Directory? The Ten Mile Lake Association is currently in a trial period for an on-line directory. Paul will check with them to see how it's going.
- Sue has been storing documents in Google Drive. She will share the password so others can upload documents as well. In the meantime, she will continue to upload documents that are emailed to her.

Next Board Meeting Date / Time: Saturday, Oct. 12, 2019 at 10:00a at Paul Blomgren's place – 245 Murray Ave., Hackensack

Meeting adjourned by Paul

Respectfully submitted,
Steve Hanneman - Secretary